



HOUSTON-GALVESTON AREA COUNCIL

December 27, 2018

State Auditor's Office
Attention: Reports
Robert E. Johnson Building
4th Floor
1501 N. Congress Avenue
Austin, Texas 78711-2067

To Whom It May Concern,

I am writing to transmit the Houston-Galveston Area Council (H-GAC) reports required by state law and regulation. Since H-GAC's fiscal year is the calendar year we are submitting performance and financial reports for 2017, our most recently completed fiscal year. The reports included with this letter are summarized below.

- Annual financial report – H-GAC's annual independent audit for our fiscal year ending December 31, 2017.
- A list of assets disposed during our fiscal year ending December 31, 2017.
- Performance Projection – A copy of H-GAC's adopted Budget and Service Plan for our fiscal year beginning January 1, 2019 is enclosed. The Plan includes regional council performance for 2018 and productivity for 2019.
- Planned versus actual progress – A copy of H-GAC's adopted Budget and Service Plan for 2018 and H-GAC's 2017 Year End Report are enclosed. The Budget and Service Plan includes goals, objectives for 2018, and end results for 2017.
- Financial statements – Statements for fiscal year ending December 31, 2017 are enclosed.
- Program outcomes and outputs – Enclosed are reports on program outcomes required by sponsoring entities. These reports are at the most detailed level available.

You can download the full report at <https://h-gac.sharefile.com/d-s9789c03452e4d0e8>. If you have any questions about these reports, please contact me at 713-993-4598 or rick.guerrero@h-gac.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Guerrero', is written over the typed name.

Rick Guerrero
Intergovernmental Relations Manager

RG/sas

Enclosures

2018 State Auditor's Report: Code requirements and H-GAC documents.

TEXAS CODE NUMBER	: CODE REQUIREMENTS	= H-GAC'S SUBMITTED DOCUMENTS
Section 391.0095 (a)(1)	: Amount and source of funds received.	= 2017 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(2)	: Amount and source of funds expended.	= 2017 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(3)	: Explanation of method used to compute expense.	= 2019 Budget and Service Plan
Section 391.0095 (a)(4)	: Annual productivity and performance report.	= 2017 Year End Report & 2018 Budget and Service Plan
Section 391.0095 (a)(5)	: Projection of next annual productivity and performance report.	= 2019 Budget and Service Plan
Section 391.0095 (a)(6)	: Audit results prepared by independent CPA.	= 2017 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(7)	: Report of any assets disposed of.	= 2017 Fixed Asset Disposal & 2018 Fixed Asset Disposal
Section 391.0095 (c)	: Submit any other report to state auditor.	= All other submitted reports
Section 391.0117 (e)	: Submit salary schedule.	= 2019 Salary Schedule Submission

Email:

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submitreports@sao.texas.gov